

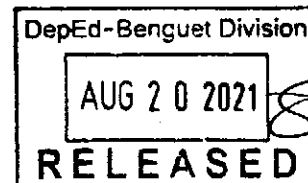


Republic of the Philippines  
**Department of Education**  
 Cordillera Administrative Region  
**Schools Division of Benguet**

DIVISION MEMO NO. 329 s. 2021

August 20, 2021

TO: OIC-Asst. Schools Division Superintendent  
 Chief Education Supervisors (CID & SGOD)  
 BPSTE, NAPPSHI, PESPA, NEU Presidents  
 Others Concerned



SUBJECT: CORRIGENDUM AND ADDENDUM TO DIVISION MEMORANDUM NO. 317, s. 2021  
 (PARTICIPANTS TO THE CIVIL SERVICE COMMISSION-CAR PRIME-HRM ONSITE  
 VALIDATION) RE: BRONZE APPLICATION

1. Due to "FORCED MAJEURE", particularly on this present situation called Pandemic, thus the protection of all is a concern, the scheduled onsite validation and interview by the Civil Service Commission-CAR PSED Team on August 23 – 27, 2021 has been adjusted per communication between the CSC-CAR Team Leader Ms. Teresita B. Biteng and HRDS-SEPS Ms. Xylene Grail D. Kinomis last August 16, 2021.
2. With this, the activities for August 23-24, 2021 Onsite Assessment, Orientation and Document Review were already conducted last August 18, 2021 (One day only) on 201 Files, Leaves Records by the CSC-CAR PSED Team led by the Chief Human Resource Specialist Teresita B. Biteng, Sr. Human Resource Specialist Rex A. Bate, Administrative Officer II Lance Angelo B. Layugan and Administrative Officer II Maira Geneva W. Nuarin, while the Online interview will be conducted on August 25-26, 2021
3. All participants identified in Division Memorandum No. 317, s. 2021 with additional participants are requested to please be guided on the following Online Interview schedules by the CSC-CAR PSED Team VIA GOOGLE MEET, care of SDO ITO. Accordingly, time schedule depends on the interview.

HR CORE AREAS	DATE	TIME	PERSONS INVOLVED
RECRUITMENT, SELECTION AND PLACEMENT (RSP)	August 25, 2021	9:00AM to 10:30AM	HRMPSB Committee Members
LEARNING & DEVELOPMENT (L & D)		11:00 AM to 12:00 NN	HRD Committee Members
PERFORMANCE MANAGEMENT (PM)		1:30PM to 3:00PM	PM Team Members



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REWARDS AND RECOGNITION (R&R)	August 25, 2021	3:30PM to 4:30PM	PRAISE Committee Members
ALL HR Core Areas, RSP, L&D,PM, R&R	August 26, 2021	10:00AM to 11:00AM	<b>FIRST LEVEL REPS: (Four)</b> 1.Rochelle Cuyan 2.Shiela Ocampo 3.Roma Kier Dungala 4.Jovy Langpawen
		11:00AM to 12:00 NN	<b>SECOND LEVEL REPS: (Four)</b> 1.Florabel Balanon 2.Atty.Nover Singgangan 3.Joyce Balalong 4.Jaro Rosal
EXIT CONFERENCE/FEEDBACK		1:30PM to 3:00PM	SDS, COMMITTEE MEMBERS

- Participants shall convene at the SDO-Adivay Hall as scheduled, observing IATF-LGU
  - Protocols and guidelines; wearing of Face Masks, physical distancing, washing and sanitizing of hands.
- All other details stipulated in Division Memo No. 317, s. 2021 are in place.
- For prompt dissemination and full cooperation.

  
GLOMA B. BUYA-AO  
Schools Division Superintendent



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